



2020 Golf Services Attendant



We are currently accepting resumes for potential 2020 Golf Services Attendants at both Victoria Park East and Valley locations. Duties for these positions will include Pro Shop and Outside Services. We are looking for personable, customer-service oriented individuals who will fit in with a dedicated and energetic team.

Job Purpose:

To assist the Head Golf Professional and a team of dedicated staff maintain the highest standards of excellence.

Description of Duties:

- Opening/Closing procedures of Golf Shop, Back Shop and Clubhouse
- Tee time management – Handle incoming telephone calls and bookings
- Provide exceptional customer services, advice and assistance to all guests/members
- Control and manage play; ensure guest check in and fee collection
- Be informed on, and promote all club activities and services
- Assist with scoring and implementing leagues and club events
- Staging, cleaning and storing power carts
- Ensuring driving range is fully stocked and tidy at all times
- Maintain communication with on-course marshals to ensure pace of play and etiquette is being monitored
- Assist with all staff, shop cleanliness and organization

Qualifications/Experience:

- Previous customer service experience required
- Point of Sale/ Cash handling skills
- Outgoing, energetic personality
- Able to handle a fast paced environment
- Self starter and attention to detail
- Previous golf course experience considered an asset

Period of Employment:

Full time & Part time seasonal available from April to October (Weather permitting)

Please email resume to Andrew Roosenboom, Head Golf Professional at Victoria Park Valley (andrew@victoriaparkvalley.com) and Jay Pembleton, Head Golf Professional at Victoria Park East (jay@victoriaparkgolf.com)